

## Bus Monitor Application for Employment

McIlwain School Bus Lines, Inc.  
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Johnstown, PA 15905  
Email: admin@mcilwainbus.net

Phone: (814) 288-1594  
Fax: (814) 288-4396  
www.mcilwainbus.com

Last Name \_\_\_\_\_ First \_\_\_\_\_ Middle \_\_\_\_\_ SSN \_\_\_\_\_-\_\_\_\_-\_\_\_\_\_

Date of Birth (MM/DD/YY) \_\_\_\_/\_\_\_\_/\_\_\_\_ (Drivers Only) (The U.S. Department of Transportation requires that driver applicants state their date of birth - 391.21(b)(2).)

Current Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

List any other addresses at which you have resided during the past 3 years:

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_ From \_\_\_\_/\_\_\_\_ to \_\_\_\_/\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_ From \_\_\_\_/\_\_\_\_ to \_\_\_\_/\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_ From \_\_\_\_/\_\_\_\_ to \_\_\_\_/\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_ From \_\_\_\_/\_\_\_\_ to \_\_\_\_/\_\_\_\_

Phone (\_\_\_\_) \_\_\_\_\_-\_\_\_\_\_ County of Residence \_\_\_\_\_ School District \_\_\_\_\_

Position Applying For \_\_\_\_\_ Temporary \_\_\_\_\_ Part Time \_\_\_\_\_ Full Time \_\_\_\_\_

Who referred you? \_\_\_\_\_ Rate of Pay Expected \_\_\_\_\_

Have you worked for this company before? \_\_\_\_\_ Dates: From \_\_\_\_\_ To \_\_\_\_\_ Position \_\_\_\_\_

Reason for Leaving \_\_\_\_\_

Names of Relatives Working for this company \_\_\_\_\_

Are you currently employed? \_\_\_\_\_ If not, how long since leaving last employment? \_\_\_\_\_ Yr(s) \_\_\_\_ (Mos.)

## Education

Highest Grade Completed \_\_\_\_\_ College \_\_\_\_\_ Trade School \_\_\_\_\_

Last School Attended \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

Driving School Attended \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Completion Date \_\_\_\_\_

## General

Have you ever been bonded? \_\_\_\_\_ Name of Bonding Company \_\_\_\_\_

Have you ever been convicted of a felony? \_\_\_\_\_ (If yes, please explain fully in the comments section in the back of this application. Conviction of a crime is not an automatic bar to employment, all circumstances will be considered.)

Have you ever been convicted of/or have a pending DWI/DUI? \_\_\_\_\_ If yes, when? \_\_\_\_\_

Are you authorized to work in the United States? \_\_\_\_\_

Have you ever worked for this company under another name? \_\_\_\_\_ If so, what name? \_\_\_\_\_

## Employment Record

The U.S. Department of Transportation requires that driver applicants show all employment for the past three years. Effective July, 1987 driver's applicants must also show commercial driver employment for the seven years immediately preceding this three-year period. 391.21(b)(10), (11).

Start with the current or most recent position, including military experience.

Employer \_\_\_\_\_ Supervisor's Name \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Telephone Number \_\_\_\_\_ Fax Number \_\_\_\_\_

Position Held \_\_\_\_\_ From \_\_\_\_\_ to \_\_\_\_\_ Rate of Pay \_\_\_\_\_

Reason for Leaving \_\_\_\_\_

Did you have direct contact with children when working at this employer? \_\_\_\_\_

McIlwain School Bus Lines, Inc.

Employer \_\_\_\_\_ Supervisor's Name \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Telephone Number \_\_\_\_\_ Fax Number \_\_\_\_\_

Position Held \_\_\_\_\_ From \_\_\_\_\_ to \_\_\_\_\_ Rate of Pay \_\_\_\_\_

Reason for Leaving \_\_\_\_\_

Did you have direct contact with children when working at this employer? \_\_\_\_\_

Employer \_\_\_\_\_ Supervisor's Name \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Telephone Number \_\_\_\_\_ Fax Number \_\_\_\_\_

Position Held \_\_\_\_\_ From \_\_\_\_\_ to \_\_\_\_\_ Rate of Pay \_\_\_\_\_

Reason for Leaving \_\_\_\_\_

Did you have direct contact with children when working at this employer? \_\_\_\_\_

Employer \_\_\_\_\_ Supervisor's Name \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Telephone Number \_\_\_\_\_ Fax Number \_\_\_\_\_

Position Held \_\_\_\_\_ From \_\_\_\_\_ to \_\_\_\_\_ Rate of Pay \_\_\_\_\_

Reason for Leaving \_\_\_\_\_

Did you have direct contact with children when working at this employer? \_\_\_\_\_

Other comments that you would like to add that you think would help in our decision:

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**Applicant must read and sign.**

I certify that I have read and understood all of this employment application. It is agreed and understood that the employer or its agents may investigate my background to ascertain any and all information of concern to my employment history, whether same is of record or not. I hereby release McIlwain School Bus Lines, Inc., its officers, employees, agents, directors, affiliates and attorneys and any other persons named herein from all liability for any damages on account of furnishing such information. I understand that as an applicant for a position with this company, I may be asked to demonstrate that I am capable of performing tasks that are pertinent to the job. I also understand that if offered a job, it may be conditioned on the results of a physical examination and drug test.

It is also agreed and understood that under the Fair Credit Reporting Act, Public Law 91-508, I have been told that this investigation may include an Investigative Consumer Report, including information regarding my character, general reputation, personal characteristics and mode. It is also agreed and understood that my driving record will be investigated, to include a full Motor Vehicle Report (MVR).

I agree to furnish such additional information and complete such examinations as may be required to complete my employment file.

I also understand that misrepresentation of omission of information of facts may result in my rejection or dismissal. It is agreed and understood that this application for employment in no way obligates the employer to employ the applicant.

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If hired, I agree to abide by all the results and policies of my employer.

This certifies that this application was completed by me, and that all entries on it and information in it are true and complete to the best of my knowledge. This also certifies that I have received a copy of the job description and company policies and all questions have been answered to my satisfaction.

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

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**McIlwain School Bus Lines, Inc. Use Only**

Comments:

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